Remote Education Policy for Pegswood Primary School

Purpose of Remote Education and when it will be used

Remote education will be used at Pegswood Primary School during periods of school closure, for individual circumstances such as illness, exclusions, extenuating circumstances, or due to severe weather. This list is not exhaustive and remote education may be implemented in other exceptional situations where pupils are unable to attend school in person.

Remote education will be used as a full-time method of education when the school is fully closed. In other circumstances, an approach will be agreed between the school and carers, and a blended or temporary approach may be used.

Remote learning will endeavour to begin on the day of school closure; however, in most circumstances, learning will begin the day after closure. Start dates will always be communicated through school communication channels, such as Class Dojo.

Content and Tools to Deliver This Remote Education Plan

Resources to deliver this Remote Education Plan include:

- Online tools for EYFS KS1 KS2 (Class Dojo, Google, School360)
- Use of recorded video for instructional videos
- Phone calls home
- Printed learning packs
- Physical materials such as story books and writing tools

Use of school resources will be shared via links, so that children have access to all online packages that they would have access too while in school.

Remote learning will endeavour to follow the school curriculum and will fully align with the National Curriculum. Deadlines will be set for work to be completed by the class teacher.

Assessment and Feedback

Teachers will provide feedback or marks on submitted work within one week of submission.

Assessments may take place using online quizzes and tasks.

Attendance and Pupil Engagement

Attendance will be recorded twice daily at 8:50am and 1:00pm.

If pupils miss registration but complete work by deadlines, a late mark will be given.

If pupils miss registration and do not complete work, an unauthorised mark will be given.

If pupils attend registration but do not complete work, phone calls will be made to determine the correct code.

If a child does not attend, phone calls or texts will be sent to establish the reason for absence.

Support for parents

Parents can support learning by maintaining routines and clear expectations for the school day. Parents should communicate with school if their child requires additional support or resources. Parents may remain nearby while children work to provide support. Parents can contact class teachers via Class Dojo or via the office on admin@pegswood.northumberland.sch.uk

Safeguarding and online Safety

Online behaviour expectations align with the school's rules:

• We listen and follow instructions

• We always try our best

• We look after our school (including online platforms)

• We move calmly around school (including online)

• We are kind and polite

Children will be encouraged to demonstrate school values and will be recognised with praise. During live lessons, cameras should be on and microphones muted unless speaking. Pupils should be dressed appropriately and learning in a sensible space (not in bed).

All children sign an 'Acceptable Use Policy' at school which includes e-safety rules and this applies when children are working on computers at home.

GDPR

The school will comply with GDPR and data protection regulations. Approved platforms will be used for remote learning. Personal data will be processed lawfully, fairly, and securely. Parents and pupils must not record or share live lessons or learning materials without permission. Any data breaches or concerns should be reported to the school immediately. Safeguarding concerns should be reported to: admin@pegswood.northumberland.sch.uk

Support for Students

SEND pupils will receive resource packs to support remote learning. Some pupils will be invited to small group sessions supported by an adult. If pupils do not have devices, printed work will be delivered weekly. Teachers will make weekly check-in calls or video calls. DSLs will contact vulnerable pupils more frequently if required.