

Pegswood Primary School



Charges, Voluntary Contributions, Remissions & Refunds Policy May 2025

Created by: National Education Group Ltd

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Approved by Governors: M Cairns

Date: May 25

Headteacher: [Signature]

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Pegswood Primary School

Charges, Voluntary Contributions, Remissions and Refunds Policy

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum.

Voluntary contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school provides this information on request.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums
- visits to local farms or animal sanctuaries
- Cinema trips
- outdoor adventure activities
- visits to or by a theatre company
- musical events
- residential visits

If we cannot raise sufficient funding through these charges, the visit may have to be cancelled, and that aspect of the curriculum would have to be covered in other ways.

Music tuition

All children study music as part of the normal school curriculum. We do not charge for this.

Swimming

The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for the swimming lessons but we do charge parents to cover the cost of transport.

Sports Trips

School pays for the transport to sporting events, there is no charge for parents.

Residential Visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we make a charge to cover the costs of any workshops, board, lodging and travel expenses. If parents are experiencing financial difficulty they are invited to speak in confidence to the Headteacher. We also offer a discount for pupil premium children.

Damage to property and breakages

Where school property has been wilfully damaged by a student or parent the school may charge those responsible for some or all of the cost of repair or replacement.

Where property belonging to a third party has been damaged by a pupil, and the school has been charged, the school may charge some or all of the cost to those responsible.

Whether or not these charges will be made will be decided by the headmaster and dependent on the situation.

Extended Nursery Hours

Where there are spaces available for the extend hours in Nursery parents may pay at the same rate as the school receives for statutory 30hour provision.

This policy will be reviewed regularly and adjusted accordingly.